

TOWN OF SANGERFIELD
TOWN BOARD
1084 STATE ROUTE 12, PO BOX 34
SANGERFIELD NY 13455

Minutes of the Regular Meeting of the Town of Sangerfield Town Board held on April 9, 2024 at the Town of Sangerfield Highway Garage commencing at 6 pm.

PRESENT: William Fredericks, Phil Olin, William Lachmann, David Wicks, Keven Kelley, Gene Whipple, Phil Barnes, Karl Buschor, Mary Belfield.

ABSENT: ZBA Chair, Paul Gallagher.

RECORDING CLERK: Mary S Belfield, Town Clerk

OTHERS PRESENT: Joanne Schachtler Miller, Michael Sturr, Mabel Bushee, Thomas Mott

CALL TO ORDER: The meeting was called to order by Supervisor William Fredericks, Jr. at 6 pm.

REVIEW OF THE PREVIOUS MONTH'S MINUTES: A motion made by Olin 2nd by Kelley to accept the March 12 minutes and March 26 minutes. VOTE: YES - Lachmann, Kelley, Olin, Wicks, Fredericks. NO-none.

RESOLUTION #14: Minutes from the March 12 & 26 meetings have been approved.

COMMUNICATION: none

PUBLIC: William Bassett, Mason Rd, Waterville addressed the town board regarding the Mason Road building project. Mr. Bassett discussed the final plans and septic for the 2 family unit building to be built on his property. He said the project will not be more than a 2 family unit and the septic has been approved for 2 families. Mr. Bassett addressed his encounter with the Code Officer's previously in the week. He asked the board to speak with Codes Officer Ford regarding his verbal discussion with him. Scott Fortnam, Gates-Cole Insurance reviewed the 2024-2025 insurance policies with the town board. He explained 100% replacement coverage. The renewal total price will be up by approximately 4.7%. He detailed some of the line items on the policy. Town Resident Tom Mott asked Mr Fortnam if the mold at the Town Hall would be covered by insurance. Mr Fortnam said that is in the hands of the insurance adjustor. Agent Fortnam touched on the importance of Cyber Security protection.

COMMITTEE REPORTS:

HIGHWAY: Superintendent Buschor reported on borrowing the Oneida County Loader. He reviewed the upcoming season for paving roads. 1 ½ miles of Craigfoot Road will be paved this summer. From Frog Park Rd to Tubbs Rd. 2 course with fine top. Total Cost will be

\$185,820.00. Superintendent plans to pave Kemp in 2025 and Stone & Oil Bailey and Loomis Roads in 2025. Form 284 needs to be signed by Supervisor Fredericks for 2024 for \$200,000.00.

A motion made by Kelley 2nd by Wicks to approve the 2024 form 284 and the \$185,820.00 paving. VOTE: YES - Kelley, Olin, Wicks, Fredericks, Lachmann. NO- none.

RESOLUTION # 15: Superintendent Buschor has approval to spend \$185,280.00 for paving. Form 284 has been signed and approved.

Barnes Farm culvert pipes will be purchased by the landowner and replaced by the town during paving.

Safety Course will be attended by all highway employees this spring.

Sand and Salt OGS bid has been completed by Superintendent Buschor. 2024 bid has been reduced by 500 tons of salt. Only obligated to buy 50%.

NEW TRUCK: 2025 Tandem axle truck will be delivered in December. The cost is \$173,370.00 for the truck and the body is \$161,517.00. First payment will be due in January 2026 on the BAN. A motion was made by Olin 2nd by Wicks to purchase the 2025 truck and body. VOTE: YES- Olin, Wicks, Fredericks, Lachmann, Kelley. NO -none.

RESOLUTION #16: 2025 Tandem Axle Truck and body will be purchased for \$334,887.00.

Superintendent Buschor explained the shared services with the Village of Waterville to the board. He explained the funds for Salt and Sand come from taxes paid by all Town of Sangerfield residents regardless of whether they live in the Village or Outside of the Village. When he does his highway budget each year it includes sand and salt for the entire Town of Sangerfield roads which includes village streets. Town Board Member Lachmann was not in agreement with Buschor. Lachmann still feels the village residents should pay more. The Shared Service agreement with the Village of Waterville was not signed. Lachmann wants the town to charge the village residents more than other town residents. No other board member spoke on this matter.

ASSESSOR: Assessor Phil Barnes reported on evaluations and April notices to residents. He noted **GRIEVANCE DAY will be May 28, 2024 from 4 to 8 pm. AT the Village Hall. The Tax Roll will be returned to the town about May 1 and will be published in the Waterville Times.**

PLANNING BOARD: Chairperson Gene Whipple discussed the ZBA Special meeting with the Board. There are 2 new building permits to be discussed at the next planning board meeting. He reported on the Lead Agency for the Solar Farm. New solar companies, solar law changes were discussed. RT 12 property was discussed regarding trash removal and citations. Resident Mabel Bushee discussed her findings on solar farm waste and damages from solar farms. Codes enforcement and NYS code rules and laws were discussed.

TOWN CLERK: Town Clerk Mary S Belfield discussed the need to discontinue selling hunting and fishing licenses through DECALS. DECALS is unavailable at this time with the office under construction. A motion made by Kelley 2nd by Wicks to discontinue selling hunting and fishing licenses at this time. VOTE: YES- Wicks, Lachmann, Fredericks, Olin, Kelley. NO - none.

RESOLUTION #17: Town of Sangerfield will discontinue selling DECALS hunting and fishing licenses effective immediately.

Town Clerk Belfield asked the board to consider hiring ED & ED for a similar company to remove and preserve the town records due to the mold issue. She told the board it is a requirement to follow NYS archives laws when dealing with town records. Board Member Lachmann told Belfield he will be handling all the removal of the records and the cleaning. Supervisor Fredericks said maybe at a later time a company can be hired to preserve the records. Mabel Bushee told the board historical records are to be handled properly.

Town Clerk Belfield handed in her resignation to the board and told them it is effective April 19, 2024. She will be retiring on May 3, 2024. Belfield also handed in the resignation of Deputy Clerk Faith Gentile effective April 19, 2024. A motion was made by Wicks 2nd by Olin to accept the resignations. VOTE: YES- Wicks, Lachmann, Fredericks, Kelley, Olin. NO- none.

RESOLUTION # 18: Effective April 19,2024 Mary S Belfield will end her term as Town Clerk, Town of Sangerfield. Effective April 19, 2024 Faith Gentile will end her term as Deputy Town Clerk.

At this time no replacements have been hired. 2 residents were interviewed with no decision being made.

Town Clerk Belfield asked Supervisor Fredericks for the figures on the cost of clean up for the town hall building. She needs them to complete her minutes. No figures were given. Except the ones she had been given in March which is the \$25,000 figure on the Kascon Quote. Lachmann told the board Waterville Postmaster Josh Pearsall will handle all the clean up of the post office. The Town will only handle the small mold areas in the post office end of the building.

SUPERVISOR: A motion was made by Kelley 2nd by Lachmann to pay \$7500.00 to THoma Company to write grants for the Town of Sangerfield. VOTE: YES- Lachmann, Wicks, Olin, Kelley, Fredericks. NO -none.

RESOLUTION # 19: Town of Sangerfield will sign a contract with Thoma Company for \$7500.00 to write grants for the Town.

2 residents were interviewed for an appointed Town Clerk. Both explained their job history and reason for their interest in the job. An appointed Town Clerk will be necessary until election in November.

ABSTRACTS: Abstract # 4 was presented to the town board for vouchers for the month of April. A motion made by Olin 2nd by Wicks to approve all vouchers in Abstract #4. VOTE: YES -Lachmann, Olin, Fredericks, Wicks, Kelley.

RESOLUTION # 20: Abstract #4 has been approved and all vouchers included will be paid.

ADJOURNMENT: A motion was made by Kelley 2nd by Lachmann to adjourn the regular meeting and go into Executive Session to discuss personnel.

Executive Session: Discussion on personnel with no resolutions.

RESOLUTION # 21: ADJOURNMENT: 8:50 pm

Mary S Belfield
Town Clerk
April 9, 2024.