

TOWN OF SANGERFIELD
TOWN BOARD
1084 ST RT 12, PO BOX 34
SANGERFIELD, NY 13455

Minutes of the Regular Meeting of the Town Board of the Town of Sangerfield held on January 14th, 2025, at the Town of Sangerfield Town Hall commencing at 6:00 PM. Reorganization meeting also being held

PRESENT: Board Members – William Lachmann, Kevin Kelley, Supervisor William Fredericks, Phil Olin, Dave Wicks, Town Clerk Joanne Miller, Gene Whipple, Dan Ford, Karl Buschor, Paul Gallagher, Phil Barnes
RECORDING CLERK: Town Clerk Joanne Miller

OTHERS PRESENT: Carol Wood, Tom Mott, Carl Orendorff
CALL TO ORDER: The meeting was called to order by Supervisor William Fredericks at 6:00 PM

REVIEW OF THE PREVIOUS MONTH'S MINUTES: A motion was made by Kelley 2nd by Wicks to approve the December 10th minutes VOTE: YES – Lachmann, Kelley, Fredericks, Olin, Wicks. NO-none

RESOLUTION #1: Minutes from December 10th have been approved
COMMUNICATION: none

TOWN HISTORIAN: Carol Wood submitted her report and hopes to continue initiatives that Mabel Bushee had been working on. She will also submit all the coordinates for the Loomis Gang marker to Karl Buschor so he has when the marker is able to be placed in the spring.
PUBLIC: none

TOWN HIGHWAY SUPERINTENDENT: Karl Buschor stated that the new truck is in at Utica Mack and will be getting registered and that the bill amount got corrected. All cutoff switches have been put on equipment except for the Grade All which will be done as soon as they can get in the shop. Karl also spoke about the truck cameras we have as they were a great asset on a recent occasion when a young man had an accident and claimed that one of our trucks ran him off the road. They were able to look back at camera footage which showed our truck behind the vehicle and the car having an accident without our truck involved in any way.

CODES: Dan Ford informed the board that there are no new permits issued for 2025 yet. Dan will be taking care of submitting his yearly review before the end of the month. Dan called Doug Heath regarding his trailer and the tie downs needed and is waiting for more information. Bill Lachmann will also talk with Doug about what is required by the state and give him all the necessary information to get things correct. Dan will also be going up to see Paul Holic and issue his permit as the planning and zoning stated that nothing is needed on their end. Paul Gallagher will get with Dan regarding paperwork and such that is needed for Huggins. Discussion was also had about Atkinson and Dan, Gene, Bill Fredericks and our lawyer John Langey will be going to his residence Wednesday at 2PM to look at property and discuss what must be done to correct current situation.

PLANNING BOARD: Gene Whipple stated that Paul Holic is all set and that Dan can proceed and issue him a permit. Gene also let the board know that Waterville Fire Dept was able to locate a truck in PA so we should hear more about that in the upcoming months. A discussion was had amongst the board and Gene was instructed to act under Dan Ford's request if Dan requires his assistance with permits etc.

ZONING BOARD OF APPEALS: Paul Gallagher informed the board that the solar project proposal was supposed to be done back in August and that they reached out to him before Christmas by email and stated they are still pursuing the project. Paul will be getting paperwork together for Dan Ford that is needed for the Huggins permit.

TOWN ASSESSOR: Phil Barnes has passed his last test needed for official assessor. Phil spoke about needing envelopes and how to get ordered and decision was made by Fredericks that he will transfer funds to credit card so that town clerk Miller can place an order for Phil and also for her office. Phil informed the board that he has been busy handling address changes and also exemptions for the members of the town.

OLD BUSINESS: Bank of Utica loan money was deposited into a special account to await payment of the new truck. Fredericks will be delivering the second set of forms to the bank tomorrow and copies will be made for Miller

New Business: 2025 Re-Organization Meeting is now started and the following is what took place

Supervisor Fredericks presented the 2025 appointments for the following positions which will end on 12/31/2025:

Accountant: Patricia Doughty

Deputy Supervisor: Phil Olin

Historian: Carol Wood

Dog Control Office: Beth Shanley

Codes Officer: Dan Ford

Office Cleaner: Kim Streeter

A motion was made by Kelley and 2nd by Olin to accept the appointments as presented VOTE: YES Fredericks, Lachmann, Kelley, Olin, Wicks NO-none

RESOLUTION #2 2025 appointments were approved

Supervisor Fredericks presented the procurement policy and a motion was made by Wicks and 2nd by Olin to accept the change of removing Bill Getman under legal representation at this time. VOTE: YES Fredericks, Lachmann, Kelley, Wicks, Olin NO – none

RESOLUTION #3 Procurement policy was approved

Supervisor Fredericks presented the Code of Ethics and a motion was made by Olin and 2nd by Lachmann to approve VOTE: YES Fredericks, Lachmann, Kelley, Wicks, Olin NO – none

RESOLUTION #4 Code of Ethics approved

Supervisor Fredericks stated the new Mileage rate for 2025 would be \$.70 cents per mile. A motion was made by Lachmann and 2nd by Wicks to accept the new mileage rate VOTE: YES Fredericks, Lachmann, Kelley, Wicks, Olin NO – none

RESOLUTION #5 New mileage rate was approved for 2025

Supervisor Fredericks closed the Re-Organization meeting and returned to original meeting

New Business continued:

Fredericks stated that Ben Wood is one person to be added to the BAR and he will be working on others to be added in the next week. A motion was made by Wicks and 2nd by Kelley to accept Ben Wood YES Fredericks, Lachmann, Kelley, Wicks, Olin NO – none

RESOLUTION #6 Ben Wood approved to the BAR

Fredericks is currently waiting on the actual lease agreement that has to do with the post office.

Fredericks will be handling a public notice to procure a consultant for the CDBG Housing Grant A motion was made by Kelley and 2nd by Lachmann to approve the public notice to be placed in the paper prior to February 1st. VOTE: YES
Fredericks, Lachmann, Kelley, Wicks, Olin NO – none
RESOLUTION #7 Approval for CDBG consultant ad to be placed

Town Supervisor:

The NYMIR report regarding battery disconnects on equipment is all set and taken care of by Karl Buschor.

The battery disconnect for the Grade All is being handled by Karl.
Town Codes Tickets: at this time such as Atkinson will remain in local court due to excessive cost

Thoma report: CBDG Grant we are currently approved

Discussion was had about replacing highway garage meeting room, and superintendent office ceilings and lights and Karl will be getting quotes and Kelley will also be checking for him

BOU short term loan is no longer needed

Town Court 2024 records audit per NYS will be done by Wicks, Kelley

Fredericks did the Jan 8th Fiscal stress webinar and not much has changed

The use of the Town Debit Card was discussed and a motion was made by Olin and 2nd by Lachmann that Pat Doughty and Joanne Miller are the only ones able to use the card for purchases. VOTE: YES Fredericks, Lachmann, Kelley, Wicks, Olin
NO – none

RESOLUTION #8 Pat Doughty and Joanne Miller are the only ones to make purchases with the Town Debit Card

The status on the Town Municipal Heating system issues of no heat have been fixed and the boiler is functioning properly however we may eventually need a new control panel

TOWN BOARD: nothing

TOWN CLERK: Joanne Miller discussed the many additional hours she is currently working over and above what her position entails due to not having a Deputy Clerk and that it is tax season. A discussion was had with the board and a motion was made by Lachmann and 2nd by Wicks to pay Joanne the additional hours she works based on what her salary currently is broken down to an hourly rate of \$26.40. The funds will be paid out of the Deputy budget and should really only be needed through tax season. VOTE: YES Fredericks, Lachmann, Kelley, Wicks, Olin NO – none

RESOLUTION #9 Joanne Miller will be paid for additional hours worked out of the Deputy budget based on an hourly rate of \$26.40

Joanne informed the board that she currently has someone that she is speaking to about the deputy clerk position and hopes that she can fill it in the near future once this person is officially done with her present job.

ABSTRACTS: Abstract #1 was presented to the Board for vouchers for the month of January. A motion was made by Olin and 2nd by Wicks to approve Abstract #1 VOTE: YES Kelley, Fredericks, Lachmann, Olin, Wicks, Kelley NO none
RESOLUTION #10 Abstract #1 has been approved and all vouchers included will be paid

ADJOURNMENT: A Motion was made by Kelley 2nd by Olin to adjourn the meeting VOTE: YES Fredericks, Lachmann, Kelley, Olin, Wicks NO -none

RESOLUTION # 11 ADJOURNMENT: 9:38 pm
Next scheduled Regular Town Board Meeting Date: February 11th, 2025

Next Resolution# would be 12

Joanne R Miller
Town Clerk
January 18th, 2025

