

**TOWN OF SANGERFIELD
TOWN BOARD
1084 ST. RE. 12, PO BOX 34
SANGERFIELD, NY 13455**

Minutes of the Regular Meeting of the Town Board of the Town of Sangerfield held on September 9th 2025, at the Town of Sangerfield Town Hall commencing at 6:00pm.

PRESENT: William Lachmann, Kevin Kelley, Phil Olin, Bill Fredericks, Dave Wicks, Karl Buschor, Rocco Padula, Gene Whipple

Absent: Carol Wood, Phil Barnes, Dan Ford

RECORDING CLERK: Joanne Miller

OTHERS PRESENT: Kevin Nothrup, Eloise Hughes-Earley, Patty Louise, Brynley Wilcox, Liz Barnes, Tom Mott, Dave Peterson

CALL TO ORDER: The meeting was called to order by Bill Fredericks at 6:00 PM.

REVIEW OF THE PREVIOUS MONTHS'S MINUTES: A motion was made by Olin and 2nd by Kelley to approve the July 8th minutes VOTE YES – Lachmann, Fredericks, Kelley, Wicks, Olin. NO- None

RESOLUTION # 51: Minutes from July 8th have been approved. NOTE: No meeting was held in August due to lack of board members attending

PUBLIC COMMENTS: Kevin Northrup from 353 Mason Rd spoke about some damage that was done when the ditch digging took place. Karl Buschor will stop over tomorrow and take a look at the culverts etc.

COMMUNICATION: Brynley Wilcox of Bryn on the Books interviewed for the Accountant/ Bookkeeper position. She stated that she will be working from home and using her own personal laptop to perform the job and that she currently handles 6 Madison County municipalities so has extensive experience and should have no problem performing the job duties required of her. She stated that come January she will get rid of Paychex and do payroll herself, but until that time Paychex will be utilized. Brynley will accept the position for the same salary that was being given to Pat Doughty, however stated that if she is to do any special projects over and above that her charge is \$85 an hour.

A motion was made by Kevin Kelley and 2nd by Lachmann to hire Brynley for the position VOTE YES – Lachmann, Fredericks, Kelley, Wicks, Olin. NO - none

RESOLUTION # 52: Brynley Wilcox was hired for Accountant/Bookkeeper position
TOWN HISTORIAN: Carol Wood Absent

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TOWN HIGHWAY SUPERINTENDENT: Karl stated that all roadwork has been completed and that the shoulders on Kemp Rd are also done. He will look into possibly stoning White St and Osborne Ave next year. The Gradedall went out for work due to solenoids. The new pickup truck will be arriving sometime this month and at that time Karl will transfer the fuel tanks etc. Karl said Dumpster Days will run from October 6th thru October 11th and Joanne will make sure the ad runs in the paper for two weeks.

TOWN ASSESSOR: Phil Barnes absent

CODES: Dan Ford absent however Joanne Miller gave update for him that all permits have been taken care of and paid for and Dan will be looking at a few things next week

PLANNING BOARD: Gene Whipple gave info about the water shed and where money has been spent

ZONING BOARD OF APPEALS: Rocco Padula stated they are still waiting on Emeren. Liz Barnes stated there are currently 4 people on the zoning board and 3 on the planning board and the need to combine the boards. She will reach out to lawyer Langey and have him do a local law to approve this process.

TOWN CLERK: Joanne commented on Fredericks asking about faxes and she stated that our fax machine was done away with prior to her coming on board and that with only having a cell phone now there is no need for a fax machine as everything is really done by phone or email these days. Phil Olin will look into which website it is that still shows our old phone number as a few people have let the board know that an old number is listed. Joanne let the board know that unfortunately we did not receive any Grant towards our Vital Statistics room as most of the funding went to schools this year but that she will receive a debriefing letter from ARCHGRANTS that will assist her in trying to do another grant in the future which the board was very willing to have her do based on the fact that the majority of the work was done already and that our prior grant writer will do the next one for half the price being she has the majority of information.

Joanne spoke to the board and the public about the fact that the town will not be receiving the CDBG Grant due to Fredericks not getting the information in on time to Albany. Further discussion is listed below under Public

Joanne submitted information on us obtaining a credit card system and that it would help the town considerably for any types of payments they need to make such as dog licenses, permits, taxes etc. Several other towns use this company and she met them at conference. The contract was looked over and Joanne will add one comment to the contract and have Pay.Gov approve it

and they will be coming out Thursday to meet with her and setup the program. Note: Fredericks approved the change the following day after board meeting and Olin signed the contract Joanne also submitted her budget items and discussed so the board will have info for next meeting

PUBLIC: There were several people from the public that spoke out and addressed Fredericks on the fact that the town will not be receiving the CDBG Grant. Fredericks kept stating it was Thoma Construction's fault regarding paperwork as their part of the paperwork had to be resubmitted due to problems, however Joanne and Phil Olin both let the public know that Fredericks had since February to get what is called a Sam.Gov ID for Albany and did not ask for help and did not answer emails, phone calls or any correspondence with Albany. As Tom Mott stated the town does these grants all the time and Fredericks could have asked for help but did not do so at any point from the town or the board. After no success in June the board made Fredericks turn over his laptop and give Olin permissions to try to get the information needed however it was too late and other problems arose and a letter was done on August 5th that we would be withdrawing from the process as Albany was going to rescind in a few days and we would not ever have an opportunity to apply again. In doing so we would have future opportunities and as board member Lachmann stated we would be looking at putting together a group of people to better handle the situation and make it work.

NOTE: Fredericks assured the board and the public that he would be placing an ad in the paper next week notifying the town with the fact that we did not receive the Grant.

TOWN SUPERVISOR: Bill Fredericks answered questions when addressed

TOWN BOARD: A motion was made by Wicks and 2nd by Olin to do a letter overriding the Tax Cap VOTE YES – Lachmann, Fredericks, Kelley, Wicks, Olin. NO – none

RESOLUTION # 53: Tax Cap letter was approved and Joanne will place an ad in the paper regarding a public hearing for such to be held on September 29th at 6 PM

A motion was made by Olin and 2nd by Lachmann to purchase a pickup outright with funds the town has in existing accounts for the Highway Dept rather than do any Bonds. VOTE YES – Lachmann, Fredericks, Kelley, Wicks, Olin. NO – none

RESOLUTION # 54: Pickup truck for Highway Dept will be paid for outright with funds we currently have

A Motion was made by Lachmann and 2nd by Wicks to approve the Waterville Fire Contract.

VOTE YES – Lachmann, Fredericks, Kelley, Wicks, Olin. NO – none

RESOLUTION # 55: Waterville Fire Contract approved

ABSTRACTS: Abstract #9 was presented to the Board for vouchers for the month of September. A motion was made by Kelley and 2nd by Olin to approve Abstract #9. VOTE: YES Kelley, Lachmann, Wicks, Fredericks, Olin NO-none
RESOLUTION # 56: Abstract #9 has been approved and all vouchers included will be paid.

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A motion was made by Olin and 2nd by Wicks to adjourn VOTE: YES Wicks, Lachmann, Kelley, Fredericks, Olin NO- none
RESOLUTION #57. Adjournment at 8:41 PM
Next meeting will be the Public Hearing on September 29th at 6PM
Next scheduled Regular Town Board Meeting Date: October 14th, 2025.
Next Resolution # 58

Joanne Miller
Town Clerk
September 17th, 2025

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